

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



July 9, 2018  
6:00PM  
MINUTES

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Commissioner Bittle, Vice Mayor Hyatt, Commissioner Lindlau.

**B. PRESENTATIONS- Burns Sci-Tech**

The Mayor introduced Dr. McGee, Principal of Burns Sci Tech. Dr. McGee stated the school is moving forward with bringing sewer to the school and she would like to introduce Howard Sowell of Legacy Funding Services. Mr. Sowell stated he is working hard to insure the funds will be available to the school and complete this project; he went on to say he looks forward to working with the City as this project moved forward.

The Commission thanked Dr. McGee and Mr. Sowell for their time and stated they support this effort.

The Mayor stated that there will be a meeting with the school and the County, and he wants to make sure the City attends, and he would like to ask the County to also bring the water down the same time the sewer is constructed.

The Commission agreed.

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for June 26, 2018 and July 2, 2018
2. Mid – Year Budget Adjustments

LINE #	ACCOUNT	DEBIT	CREDIT
10	00-311-100 CURRENT AD VALOREM		\$27,000.00
12	00-312-410 LOCAL OPTION GAS TAX		\$4,000.00
14	00-314-100 FPL/Utility Ser Tax		\$4,000.00
24	00-322-000 BUILDING PERMITS		\$20,000.00
25	00-323-100 ELECTRICAL/FF		\$15,000.00
NEW	00-334-100 STATE GRANTS		\$33,000.00
NEW	00-331-500 FEDERAL DISASTER GRANT		\$267,000.00
34	00-335-120 SRS FUEL TAX		\$2,000.00
NEW	00-341-110 FIND GRANT JV SUNRISE PARK		\$30,000.00

<b>NEW</b>	<b>00-337-150 ECHO GRANT - MARY DEWEES</b>		\$37,250.00
<b>NEW</b>	<b>00-334-111 DEO GRANT - STRATEGIC PLAN</b>		\$43,500.00
<b>48</b>	<b>00-341-203 STATE HWY COMP - STREETLIGHT</b>		\$100.00
<b>NEW</b>	<b>00-343-401 RECYCLING FEES</b>		\$5,000.00
<b>61</b>	<b>00-369-900 OTHER MISC REV - LOAN</b>		\$192,500.00
<b>63</b>	<b>00-362-001 LEASE REVENUE</b>		\$1,400.00
<b>103</b>	<b>13-513-400 TRAVEL PER DIEM</b>	\$3,000.00	
<b>111</b>	<b>14-514-310 LEGAL SERVICES</b>		\$5,000.00
<b>116</b>	<b>15-515-311 LOBYIST</b>		\$5,100.00
<b>117</b>	<b>15-515-312 MOSQUITO LAGOON RAP</b>		\$5,000.00
<b>124</b>	<b>19-519-341 ANIMAL CONTROL</b>	\$8,000.00	
<b>126</b>	<b>19-519-410 COMMUNICATION SERVICE</b>		\$2,000.00
<b>129</b>	<b>19-519-432 UTILITY SERVICES/VIA</b>	\$300.00	
<b>133</b>	<b>19-519-450 INS. PROPERTY</b>		\$1,000.00
<b>134</b>	<b>19-519-451 INS. LIABILITY</b>		\$1,200.00
<b>137</b>	<b>19-519-480 PROMOTIONAL ACTIVITY</b>	\$1,400.00	
<b>138</b>	<b>19-519-480 CHRISTMAS EVENTS</b>		\$1,400.00
<b>140</b>	<b>19-519-482 ADVERTISEMENT/ANNEX</b>	\$4,000.00	
<b>141</b>	<b>19-519-490 OTHER CURRENT CHARGES</b>	\$100.00	
<b>154</b>	<b>19-519-710 DEBT SERVICE PRINCIPAL</b>	\$200,000.00	
<b>155</b>	<b>19-519-720 DEBT SERV-INTEREST</b>	\$300.00	
<b>193</b>	<b>41-541-120 R&amp;S SALARIES</b>	\$25,000.00	
<b>199</b>	<b>41-541-210 FICA/R&amp;S</b>	\$2,700.00	
<b>200</b>	<b>41-541-220 FRS CONTRIBUTION</b>	\$2,900.00	
<b>209</b>	<b>41-541-340 CONTRACT SERV RAILROAD</b>	\$100.00	
<b>216</b>	<b>41-541-520 SHOP TOOL/EQUIP</b>	\$3,000.00	
<b>238</b>	<b>72-572-460 PARKS REPAIR</b>	\$3,000.00	

<b>NEW</b>	<b>80-580-100 FIND GRANT - JV SUNRISE PARK</b>	\$60,200.00	
<b>NEW</b>	<b>80-580-101 ECHO GRANT MARY DEWEES PARK</b>	\$74,300.00	
<b>NEW</b>	<b>80-580-102 DEO GRANT STRATEGIC PLAN</b>	\$43,500.00	
<b>NEW</b>	<b>00-101-005 RESERVE/SAVINGS</b>	\$100,000.00	
<b>NEW</b>	<b>00-101-002 GENERAL FUND</b>	\$89,900.00	

Motion: To approve the Mid-Year adjustments as shown above, Action: Approve, Moved by Commissioner Bittle, Seconded by Vice Mayor Hyatt. Motion passed unanimously.

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

**1. City Planning Services**

The City Administrator stated that Planning Solutions has decided to terminate their contract with the City for planning services, they stated they would like to continue to do grant writing for the City.

The Commission accepted the termination of the City planning services and continue with their grant writing services. The City Administrator stated a new agreement will be coming forward.

Denise King, PLDRRC board member, stated Planning Solutions representative Helen LaValley will be missed. She stated Mrs. LaValley was professional and helpful.

The Commission directed the City Administrator to submit a Request for Proposal (RFP) for City Planning Services.

**G. CITY ENGINEER**

**H. CONSENT AGENDA**

**I. OLD BUSINESS**

**1. Select a Welcome to the City sign design.**

The Commission chose the following design:

**J. NEW BUSINESS**

**1.**

**RESOLUTION NO. 2018 - 06**

**A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, IN SUPPORT OF THE PLANNING PROCESS FOR THE DEVELOPMENT OF THE REVISED "VOLUSIA COUNTY & MUNICIPALITY FLOODPLAIN MANAGEMENT PLAN"; PROVIDING FOR SEVERABILITY; REPEALING RESOLUTIONS IN CONFLICT HERewith AND ESTABLISHING FOR AN EFFECTIVE DATE.**

Motion: To approve Resolution 2018-06, Action: Approve, Moved by Commissioner Bittle, Seconded by Commissioner Lindlau.

Motion passed unanimously.

**2.**

**ORDINANCE #2018-12**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 2.5 ACRES LOCATED AT 745 SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY AGRICULTURE TO CITY OF OAK HILL AGRICULTURE; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

Motion: To approve Ordinance 2018-12, Action: Approve, Moved by Commissioner Bittle, Seconded by Vice Mayor Hyatt. Motion passed unanimously.

**3.**

**ORDINANCE #2018-13**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 2.5 ACRES LOCATED AT 745 SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY AGRICULTURE (A-3W) TO CITY OF OAK HILL AGRICULTURE(A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT. Motion: To approve Ordinance 2018-13, Action: Approve, Moved by Commissioner Bittle, Seconded by Vice Mayor Hyatt. Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

**The Commission directed the City Administrator to begin the Facility Plan with Mead and Hunt.**

Parks

**L. BOARDS AND COMMITTEES**

Economic Director

**Mike Arman, Economic Development Director briefly went over the Final Strategic Plan Draft.**

Economic Development Board

**The City Administrator stated there will be an Oak Hill Business Meet and Greet on August 20, 2018 at 6pm; please help get the word out.**

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

**Reappoint – Denise King, Bernard (BG) Scott and Jupp Norhausen**

**Motion: To reappoint Denise King and BG Scott, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt. Motion Passed 4-1, Mayor Gibson with the No vote.**

Parks and Recreational Advisory Board

**M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

**Charlie Dean, 157 East Halifax, stated FPL wants to install a transition line through Oak Hill and he would like to urge the Commission to create an ordinance to require new lines be installed underground.**

**The Commission directed staff to look into this issue.**

**N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

**Mayor Gibson stated he was contacted by Pacific Legal in regard to commercial fishing in the Lagoon and he needs names of people that have been denied commercial license.**

Charlie Dean

**The Mayor stated he would like to explore the idea of the City having a July 4<sup>th</sup> Fireworks display. Staff stated they would look into the cost and liability.**

**The Commission discussed the best way to proceed to repair the pier and directed staff to look into hiring temporary employees and having the Building Inspector oversee the job.**

Commissioner Bracy

**Commission Lindlau suggested closing the City offices for lunch. The Commission decided not to close for lunch at this time.**

**O. ADJOURNMENT – 7:31PM**



Douglas A Gibson, Mayor

**ATTEST:**



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Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.